

Guidelines for Registration

General rules:

1. All delegates attending the XXVII IAMM TAPC Chapter Conference 2024 will need to register paying full delegate fees as mentioned.
2. The registration form to be duly filled through the given link and submit.
3. Details of Full payment, as pdf document or image to be uploaded in the registration form.
4. Forms without payment or with partial payment will not be processed and such delegates cannot be considered to be registered.
5. The registration fees for the Conference does not include the registration for the Pre-Conference Workshops.
6. Registration for the Conference is mandatory for all participants attending the Pre-Conference Workshops.
7. IAMM TAPC membership is mandatory to participate in the Pre-Conference workshops.
8. Delegates who are attending Pre-Conference workshops should pay the fees for the respective Workshops along with the Conference payment.
9. Delegate Fee of the conference or workshop does not include delegates expenses related to travel and stay during the conference or workshops.
10. An acknowledgement will be sent within 15 days of receiving the duly filled in registration form with payment details by Email.

PG Student Delegate fee:

1. PG Student delegate fees are meant to encourage full-time postgraduate students to attend the Conference and present their research work.
2. PG Students must upload a covering letter from the Prof and Head of Department where the student is registered for postgraduate studies and is currently pursuing the same.
3. Registrations without the accompanying letter from the HOD will be rejected by the Organizing committee.

Accompanying person fee includes:

1. Attendance at the Lunch, Dinner and Tea/Coffee sessions as planned during the Conference.
2. Accompanying persons are not allowed access to the Scientific Sessions of the Conference and will not receive a delegate bag/Souvenir/Certificate.

Spot Registration:

1. Spot Registrations at the XXVII IAMM TAPC Chapter annual Conference 2024 will be allowed subject to availability of places at the time of the Conference
2. For Workshops at the XXVII IAMM TAPC Chapter annual conference 2024 held on 13.09.2024 there is no Spot Registration.

Refund & Cancellation Policy:

1. 50% refund, if cancellation on or before 31st July 2024
2. No refund, if cancellation on or after 1st August 2024
3. No refund or cancellation is applicable for Pre-Conference workshops
4. For refund of the registration amount, the delegate should place a written request by mail with complete details of payment & registration.
5. Payment shall be refunded one month after the conference to the account from which the booking transaction took place.

Abstracts information

1. Abstracts are invited from the delegates attending the Conference for an Oral or Poster Paper Presentation during the XXVII IAMM TAPC annual Conference 2024.
2. Delegates presenting a paper (Oral/Poster) during the 27th IAMM TAPC annual Conference 2024 must necessarily be a member of IAMM TAPC Chapter and registered for the Conference.
3. Download the Abstract form from <https://www.iammtapc.in/>
4. The Abstracts to be submitted must adhere to the given instructions.
5. The Abstract Font - Times New Roman, Font size - 12, Alignment – Justified, Spacing - Double spacing. Fonts other than this will be rejected and sent back for reformatting.
6. The format of the Abstract should be structured as follows:

i Category: Oral / Poster / Free paper / Prize	v Materials and Methods
ii Study Title	vi Results
iii Name of the Author/s and affiliations	vii Conclusions
iv Aim and Objective of the Study	
7. Abstracts must not exceed **400 words**.
8. In the abstract text, define abbreviations and acronyms including standard measures.
9. Each abstract must be complete. It must include all information necessary for its comprehension and not refer to another text.
10. All Abstracts need to be submitted as a soft copy **both as Microsoft word and PDF** to the Email ID tapcsmc2024@gmail.com
11. All Abstracts will be peer reviewed by a Scientific Committee of the Conference.
12. An Abstract may be selected for Oral/Poster Paper presentation after review by the members of the Scientific Committee. The decision of the Scientific Committee would be final.
13. The Presenting Author will receive an intimation regarding the acceptance or rejection of the Abstract for Oral/Poster Paper Presentation by Email.
14. Only the presenting author will be given the Certificate of presentation.
15. Further information on the Oral/Poster sessions, date, time and the format, etc., will be communicated to the respective delegates.
16. Abstract submitted should not be published / presented anywhere else before presentation.
17. All accepted Abstracts will be published in the Conference Abstract book.
18. **The last date for submission of Abstracts for all Oral and Poster Paper Sessions of all categories is July 10th, 2024.**

Abstracts for Award/ Prize Sessions:

1. All Abstracts/Full Text Manuscripts for consideration towards the Prize Paper sessions must be sent to the Organizing Secretary of the XXVII IAMM TAPC annual conference 2024 at the following Email ID: tapcsmc2024@gmail.com
2. Delegates are advised to mark their Abstracts / Full Text Manuscripts with the respective Prize Paper Session that the Abstract/Full Text Manuscript is intended. Those Abstracts which are not specifically marked for a particular Prize Paper Session will be considered either for free Oral or a Poster Paper Session with the discretion of the scientific committee.
3. It is mandatory to send Full Text Manuscripts for consideration towards the Dr. C.S. Bhaskaran Prize Paper Session.
4. **The last date for submission of Abstracts/Full Text Manuscripts for Prize Paper Sessions is July 10th, 2024.**